

HAWAII PUBLIC HOUSING AUTHORITY (HPHA)

On behalf of the State of Hawaii and the employees of Hawaii Public Housing Authority (HPHA), we invite the following highly motivated and dedicated professionals to join our team and make a difference.

Property Management Specialist

(\$42,144+)

This position will administer the privately managed state and federal housing contracts to ensure all agreements are in compliance with state and federal regulations; analyze proposals with regards to management of rental properties; conducts on-site inspections and audit tenant files to verify eligibility for housing programs.

A minimum two (2) years of specialized experience in property evaluation, operation of residential and/or commercial properties including efficient utilization of maintenance of real property which includes property evaluation and preparation of management proposals.

The above is exempt from non-civil service position. HPHA is an equal employment opportunity employer. Please submit your resume by close of business October 20, 2006.

Attn: Personnel – HPHA
1002 North School Street
Honolulu, HI 96817
Fax: (808) 832-5988